

TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session at the Emergency Operation Center located at 160 Island Road, Circleville, Ohio, on Tuesday, May 4, 2021, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from April 27, 2021, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 5, 2021, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of **\$390,070.48** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriation of Expense Line Item Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF EXPENSE LINE ITEM:

\$411.90 – 651.6050.5901 – Unclaimed Funds Other Expenses – Auditor's Office

\$283,278.03 – 401.7115.5529 – Planned Capital – Commissioners

\$1,500.00 – 101.1105.5703 – Contingencies – Probate Court

\$1,000.00 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATIONS:

**\$1,500.00 – 101.1105.5703 – Contingencies – Probate Court
TO
101.1218.5474 – Probate M.I. Court – Probate Court**

**\$1,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO
101.1102.5301 – Maintenance Supplies - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfers Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFERS:

**\$1,10 – 101.1105.5607 – HAVA Grand Security Interest – Treasurer
TO
931.0000.4710 – HAVA Grant Security Interest – Treasurer**

**\$39,339.40 – 101.1105.5720 – Fairgrounds Debt – Transfer Out – Commissioners
TO
325.0000.4901 – Transfer In Debt Fund - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Line Item:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the NEW LINE ITEM:

928.1262.5440 – ATP/ACS Contract Services – Juvenile Court

928.1262.5102 – ATP/ACS Salaries – Juvenile Court

928.1262.5201 – ATP/ACS OPERS – Juvenile Court

928.1262.5202 – ATP/ACS Medicare – Juvenile Court

928.1262.5205 – ATP/ACS – Worker’s Comp – Juvenile Court

928.1262.5301 – ATP/ACS Supplies – Juvenile Court

TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay Byers Chevrolet in a timely manner related to the purchase of a vehicle for EMA. After discussing the request, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to Byers Chevrolet, in the amount of \$38,700.00 as follows:

\$38,700.00 401.7115.5529 Planned Capital

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were two BWC claims filed this week. One was a Highway Worker and the other being a Corrections Officer. There was no unemployment claim filed for the week.
- Mr. Rogols reported no current listings on Govdeals.com. The files cabinets from Veterans' Services is pending.
- Mr. Rogols reported that the surveillance camera project is still underway with IPS. PCSO is still continuing, Veteran Services installation is scheduled for next week and the Fairgrounds preliminary work started yesterday. Mr. Rogols is attending a training session tomorrow in Columbus with Robert Adkins, IT Director.
- Mr. Rogols reported that the new Building Inspector, Ryan Wilkins began Monday, May 3rd. Six new hire packets have been given out. Two being Soil and Water, three being PCSO and one for Common Pleas Court.
- The Health and Safety Committee's wellness bingo contest was held, and twelve winners were announced last week to receive \$20 gift cards. The biometric screenings are set for June 10th and July 28th at the JFS Building. Ninety-five appointments were scheduled yesterday (Max 120).
- Veteran Services proposed a wall separating two office spaces. Mr. Rogols presented an estimate from Pine Valley Construction.
- Mr. Rogols reported a theft at the Maintenance Facility Thursday, April 29th. An individual made several visits to steal two trailers from the Park District. Additional security camera and fencing will be installed.
- Mr. Rogols reported that that flooring project at the Dog Shelter will be finished this week. The Door replacement is set to take place May 17th and 18th. The painting by PPG is pending scheduling.

**In the Matter of
Building Department Monthly Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending April 2021.

A total of \$48,394.88 was reported being collected as follows:

Permits		
Registration	39	\$2,850.00
Commercial	30	\$24,817.15
Residential	74	\$20,727.73
Total Inspections Performed		

**TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Residential	299	
Commercial	160	
City Enforcement	3	
Total Inspections	462	
Residential Plan Review	37	

New Home Permits by Jurisdiction:	
Commercial Point	8
Harrison Twp.	1
Jackson Twp.	1
Muehlenberg Twp.	1
Pickaway Twp.	1
Saltcreek Twp.	5
Scioto Twp.	4
Walnut Twp.	1
Wayne Twp.	1
Total New Homes	23

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Received a sketch plan for Duroc Business Park in Pickaway Township, located off of Pittsburgh Rd. and adjacent to U.S. State Route 23. They are proposing a new road to connect Pittsburgh Rd. and Neville Street to the north. The proposed 13 parcels will be zoned Planned Industrial and will be used for commercial development. (unknown at this time) This sketch plan will be reviewed at the May Planning Commission meeting although there will be no formal action taken.

**In the Matter of
Report Provided by Darrin Flick:**

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week EOC monitoring of COVID situation and normal operations. State EOC COVID Directors Call Tuesday and Thursday. Mr. Flick is still monitoring civil unrest throughout the state and coordinating information with law enforcement and other first responders throughout the county. Continued Countywide Vaccinations – Ages 16+. Mr. Flick attended the County ARES Meeting April 26th, Frontier Re-Route tool test April 27th and County Communications Training at EOC April 28th.
- This week the EOC will be monitoring the COVID situation and normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. Ops update with Public Health on Wednesday. Continuing Countywide Vaccinations – Ages 16+ wall-in. Mr. Flick will be attending the Monthly Box 65 Meeting at EOC May 4th and Emergency Operations Plan Revision Meeting May 5th.
- Next Week the EOC will be monitoring COVID situation and back to normal operations. State EOC COVID Directors Call Tuesday/ Thursday. Mr. Flick will be monitoring civil unrest throughout state. Coordinating information with Law Enforcement and other first responders throughout the county. UAS Team Planning and Operations Training Wednesdays and Decon Trailer Support to Ohio Health Berger: Sept 2020-Sept 2021. Wednesday Ops Update with Public Health. Mr. Flick will be attending the Continuing Countywide Vaccinations – Ages 16+, Quarterly Court Security Meeting May 12th and E-911 Runcard Meeting with Zurcher May 14th.

TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Executive Session:

At 9:15 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator, Darrin Flick, EMA Director, Robert Adkins, IT Director, Sheriff Matthew Hafey and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:33 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Community Development Block Grant
Professional Service Agreement with Stantec
For the New Holland:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Professional Services Agreement with Stantec for the Community Development Block Grant, 2020 New Holland Critical Infrastructure project.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
IT Technician Position:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the job description for the IT Technician position with the County IT Department. The Position will be placed on the County website.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Pickaway County Sheriff's Office:
Biometric Information Management Contract:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Sheriff Hafey to execute the contract with Biometric Information Management for complete National WebCheck system. Total quote of \$6,500 includes hardware, software, portable fingerprint scanners, InVize ID, Lenovo Thinkpad, training and 12 month warranty.

TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler received a called from Caleb Cox with concerns regarding bonds at the Building Department. Pickaway County is currently at a \$10,000 bond requirement. Fairfield and Fayette are at \$10,000, Franklin County is at \$25,000 and Ross County is \$15,000. It cost the contractor more to have higher bonds.
- Ms. Dengler addressed funding for body cameras for the Sheriff's Office. Ms. Dengler will schedule for Sheriff Hafey to come in next Tuesday to discuss.
- Ms. Dengler will be joining the OBM Webinar next Thursday regarding the American Rescue Plan.

**In the Matter of
Allocation of First Quarter 2021 Casino Revenue:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to allocate the 2021 first quarter Casino Revenue in the following manner:

\$7,160.00 to 401.0000.4575 – Capital Fund
\$171,848.32 to 101.0000.4575 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Ohio Public Works Commission
District 17 Integrating Committee Appointment:**

Chris Mullins, Pickaway County Engineer, requested appointment for the Ohio Public Work Commission. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-050421-25

BE IT RESOLVED that the Pickaway County Board of Commissioners hereby appoints Chris Mullins, Pickaway County Engineer and appoints alternate, Anthony Neff, Deputy Pickaway County Engineer, as the county's representative on the District 17 Public Works Integrating Committee.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Approval for the Temporary
Liquor License for Pickaway County Agricultural Society:

The Commissioners reviewed the application for a temporary liquor license submitted by the Pickaway County Agricultural Society. The request is for August 21, 2021, to provide liquor at an event scheduled at 415 Lancaster Pike, Circleville, Ohio 43113.

Following the review, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer to approve the F-2 Permit Application for a temporary liquor license for August 21, 2021:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Approval for the Temporary
Liquor License for Pickaway County Agricultural Society:

The Commissioners reviewed the application for a temporary liquor license submitted by the Pickaway County Agricultural Society. The request is for June 23, 2021 through June 26, 2021, to provide liquor at an event scheduled at 415 Lancaster Pike, Circleville, Ohio 43113.

Following the review, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer to approve the F Permit Application for a temporary liquor license for June 23, 2021 through June 26, 2021:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Risk Sharing Authority
2021-2022 Membership Renewal:

The Commissioners reviewed the invoice for the 2021-2022 CORSA Membership. The program cost invoiced at \$235,383. Following the review, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to approve the invoice for the 2021-2022 CORSA Program Renewal.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Investment Advisory Committee Quarterly Update:

Ellery Elick, Treasurer opened the Investment Advisory Committee Quarterly Meeting and handed over to Jim McCourt, Meeder Investment. Mr. McCourt explained that the last time we met investment rates were low and continue. First quarter inflation comes with supply shortages, such as lumber and microchips. AS stimulus payments are given the demand for supplies is increasing. Short term interest rates are very low. The labor market falls when 22 million jobs were lost in April 2020. Over the last year it has picked up and the last month it has really picked up. Still about 8 million jobs short compared to this time last year. The Federal Outlook shows projections for 2021 and the long-term effect. They know that the increases are from the stimulus payments and want to make sure it can keep steady after there are no longer stimulus payments and not only a temporary affect. Now they are utilizing the shape of the curve for the benefit of a better interest rate. Total portfolio of \$52 million, with \$17,636.996 of that in cash and \$34,520.001 in

TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

securities book value. 2020 Investment Income was \$674,307 and the 2021 Investment Income through March 31st is \$69,077. Mr. Elick explained that the next bid for public depository will be different than the past. There is changes at our current depository and may seen increases in cost and fees. Letters will be going out to potential bidders in August.

In the Matter of
VanTrust/DCFA Agreement:

Thaddeus Boggs, Frost Brown Todd, met with the Commissioners to discuss the VanTrust/ DCFA Agreement. Commissioner Wippel explained that Pickaway County may approve a Port Authority and asked Mr. Boggs what the terms would be with VanTrust and the Port Authority. Mr. Boggs explained that he has worked with individuals in the past with Port Authorities. Commissioner Wippel suggested pausing on this matter at this time and investigate a little further. The Commissioners asked Mr. Boggs to take their thoughts back to VanTrust to get a feel to see if they would like to proceed.

In the Matter of
Port Authority Creation:

Commissioner Gary Scherer introduced the following resolution and moved its passage:

Resolution No. PC-050421-26

PORT AUTHORITY CREATION RESOLUTION

A RESOLUTION TO APPROVE THE CREATION OF THE PICKAWAY COUNTY PORT AUTHORITY, PROVIDING FOR APPOINTMENTS OF THE MEMBERS OF THE BOARD OF DIRECTORS OF SUCH PORT AUTHORITY, AND PROVIDING FOR THE ORGANIZATION OF SUCH PORT AUTHORITY.

WHEREAS, under authority of Ohio Revised Code Sections 4582.21 to 4582.99 (the “Act”), a county may, by resolution, create a port authority which shall be a body corporate and politic, have the powers and jurisdiction enumerated in the Act and have territorial limits coterminous with the territorial limits of the county creating the port authority, subject, however, to the territorial limits of any pre-existing port authority; and

WHEREAS, this board of county commissioners (the “Board of County Commissioners”) of the County of Pickaway, Ohio (the “County”) desires and determines that it is necessary to enhance, foster, aid, provide or promote transportation, economic development, housing, recreation, education, government operations, culture and research; and

WHEREAS, there was no prior existing port authority established by the county; and

WHEREAS, the Board of County Commissioners desires and determines it to be necessary to create a port authority to serve the territory of the County for purposes of enhancing, fostering, providing or promoting transportation, economic development, housing, recreation, education, government operations, culture and research; and

WHEREAS, pursuant to the Act, the Board of County Commissioners is to appoint the members of the board of directors of a port authority created by the exclusive action of a county;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF PICKAWAY, OHIO THAT:

Section 1. The Board of County Commissioners hereby makes the determinations set out in the preamble to this resolutions, and further determines and declares that a port authority to be designated and known as the “Pickaway County Port Authority” (the “Port Authority”) and further described below is hereby created pursuant to the Act.

TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Section 2. The Port Authority shall have territorial limits coterminous with the boundaries of the County as they now or hereafter exist. The Port Authority shall be a body corporate and politic and, except as described below, shall have the powers and jurisdiction now or hereafter given to it by the Act. The exercise of those powers and jurisdiction by the Port Authority are hereby deemed to be essential government functions of the State of Ohio. Notwithstanding the foregoing and Section 4582.31(A)(17) of the Act, the Port Authority is not granted, and therefore shall not have, the power to exercise the right of eminent domain to appropriate any land, rights, rights-of-way, franchises, easements, or other property.

Section 3. It is necessary that the Port Authority be governed by a five member board of directors (the "Board of Directors") each of whom shall serve for a term of four years, provided that the Board of Directors initially shall be composed of members having terms of office commencing on the effective date of their appointment and expiring as follows: one member shall have a term of office expiring December 31, 2021; one member shall have a term of office expiring December 31, 2022; one member shall have a term of office expiring December 31, 2023; and two members shall each have a term of office expiring December 31, 2024. A majority of the members of the Board of Directors shall be qualified electors of, or shall have their businesses or places of employment in, the County for a period of at least three years next preceding their appointment. All of the members of the Board of Directors shall be appointed by the Board of County Commissioners. Upon the resignation or removal of a member of the Board of Directors, or the expiration of the term of office of a member of the Board of Directors, a new member of the Board of Directors shall be appointed by the Board of County Commissioners. Any person appointed to fill a vacancy on the Board of Directors shall be appointed to only the unexpired term of that vacancy. Any member of the Board of Directors may be eligible for reappointment to the Board of Directors.

Section 4. Each member of the Board of Directors shall serve without compensation, but expenses incurred by any member of the Board of Directors may be paid or reimbursed as the Board of Directors may determine.

Section 5. Any member of the Board of Directors may be removed by the Board of County Commissioners for misfeasance, nonfeasance, or malfeasance in office. No member of the Board of Directors shall be interested in the profits or emoluments of any contract, job, work or service of the Port Authority. Any member of the Board of Directors who is so interested in such profits or emoluments shall be deemed guilty of malfeasance. Any member of the Board of Directors shall scrupulously follow Ohio's ethics laws and the adopted policy regarding conflicts of interest adopted by the Board of Directors.

Section 6. Upon the appointment of the third member to the Board of Directors, the Clerk of the Board of County Commissioners, after consultation with the individuals appointed as directors of the Port Authority at that time, shall establish the time, place, and manner of the organizational meeting of the Board of Directors and shall give notice of the time, place, and manner of the organizational meeting of the Board of Directors in the manner established for giving notice of regular meetings of the Board of County Commissioners. The Clerk shall also give notice, at least twenty-four hours prior to the meeting, of the time, place, manner, and purpose of the organizational meeting of the Board of Directors to any news media to which notice of special meetings of the Board of County Commissioners is required to be given, or which have requested notice of such meeting. The Board of Directors at such organizational meeting shall, in accordance with the Act elect one of its members as chairperson and the other as vice-chairperson and shall designate their terms of office, and shall appoint a secretary, who need not be a member of the Board of Directors.

Section 7. Subject to compliance with the Act and any applicable provisions of law or contract, the Port Authority may be dissolved or its powers amended at any time by the passage of a resolution by the Board of County Commissioners.

Section 8. The Board of County Commissioners finds and determines that all formal actions of the Board of County Commissioners concerning and relating to the passage of this resolution were taken in an open meeting of the Board of County Commissioners and that all deliberations of the Board of County Commissioners and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law, including Section 121.22 of the Ohio Revised Code.

Section 9. This resolution shall take effect immediately upon its adoption, provided that the Port Authority shall exist from and after the date of the organizational meeting of the Board of Directors referred to in Section 7.

TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Commissioner Harold Henson seconded the motion and, after discussion, a roll call vote was taken and the results were:

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

CERTIFICATE

The undersigned Clerk of the Board of County Commissioners hereby certifies that the foregoing is a true copy of a resolution duly passed by the Board of County Commissioners of County of Pickaway, Ohio on May 4, 2021 and that a true copy thereof was certified to the Auditor of County of Pickaway, Ohio.

Attest: Angela Karr, Clerk

**In the Matter of
Port Authority:**

Ryan Scribner and David Glass, Pickaway Progress Partners, met with the Commissioners to discuss the Port Authority. A discussion was held regarding the establishment of the Port Authority Board and the next step. The seating of the Board and bylaws need to be adopted before the Management Agreement can be approved. The Commissioners will make a decision on legal counsel regarding the Port Authority.

**In the Matter of
Fairgrounds:**

Von Cremeans and Scott Pritchard met with the Commissioners to discuss a Management Agreement. Mr. Cremeans stressed that he thought things were getting better after the last discussion until it came time for the mowing. Commissioner Wippel asked about the mowing and Mr. Cremeans said he is doing it but he got a quote for \$300 a month to have the mowing done. The Commissioners advised that they can not get it any cheaper than \$300. Mr. Cremeans stated that the monthly contract with the County, mowing was included. Commissioner Wippel asked about set up for events and Mr. Cremeans stated that they have cut back on the over time, but having Grant set up which take about an hour. Mr. Cremeans feels that he would still like to have maintenance included in the contract for set up of events during days hours. They now have a full-time secretary at the facility and that has been working out great. Commissioner Wippel asked about janitorial and if day to day janitorial like the office trash and not events. Mr. Cremeans would like for the offices to be done once a week and mopped. Mr. Cremeans explained that the big events like dairy shows cost a lot to put on and the cleanup. It does not leave many funds from the vendors rent. Commissioner Wippel asked if Grant is using the work order system and Mr. Rogols explained that Grant does enter everything in the workorder system even if the Fair Board is not utilizing the system. Mr. Pritchard asked if Maintenance could be more specific as to what their duties are, such as repairs and not setting up for events. Mr. Cremeans asked if the HVAC units could be added onto the county maintenance agreement with Accurate. Ms. Dengler will look into it. Mr. Rogols has been working with Grant with a listing of events and contacting Mr. Cremeans when Grant is gone. There is no way that Jon Brown, Maintenance Supervisor, knows what needs to be done at the Fairgrounds. The key may be scheduling through Tiffany. She is in the office Mondays, Wednesdays, and Fridays. There are some things that are not being addressed that are minor things that need fixed and should be entered into Facility Dude for Maintenance to repair. There was concern of Grant not wanting to get on a lift to paint a light pole and Mr. Rogols corrected Mr. Cremeans that Grant was ordered by his supervisor to not go up in the lift due to the lift is designed for hard surface and not gravel and grass. Additionally, Grant requested a safety harness and Mr. Brown did order the harness. It was asked if events could be placed on Facility Dude and Ms. Dengler believes it can and will research it. If things slow down and there is no work at the Fairgrounds, Commissioner Wippel informed that Grant will go back to the Maintenance Department for work.

The discuss went on regarding month cost of the Maintenance Agreement. Mr. Cremeans would like for it to stay at \$3,000 with the \$300 monthly mowing. Ms. Dengler requested the Mr. Cremeans get a contract to her regarding the mowing at the fairgrounds. Mr. Pritchard will contact Jon Green regarding the status of the generators that were ordered last December. Mr. Creameans asked if the Commissioners have heard from the Health Department regarding payment for using the facility for COVID Vaccination Clinics.

TUESDAY, MAY 4, 2021
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Commissioners have not heard anything or had a discussion. The Commissioners suggested the Fair Board send Ms. Dengler an invoice for the Health Department.

Mr. Cremeans asked if there is something that can be done about the 40% that they give to the County for Building rentals. Commissioner Wippel explained that the 40% goes toward the fairgrounds debt and asked what Mr. Cremeans was thinking of it, eliminate it and Mr. Cremeans didn't feel eliminating it, but decreasing it. The Commissioners discussed suspending it for a time period, such as the remaining 2021 calendar year. Upon the discussion, the Commissioners did agree to suspend through December 31, 2021. Mr. Cremeans asked if there has been any thought about phase two of the fairgrounds Revitalization Project and Commissioner Wippel stated that some conversations are happening. Mr. Cremeans stated that the horse barn will be torn down after the 2021 Fair. The Fair Board is going to install a storage barn at the top of the hill. Mr. Cremeans asked the status of the gutter replacement project and Mr. Rogols informed that the project was approved, and Pine Valley was notified that they needed done before the Fair.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending May 1, 2021.

A total of \$171 was reported being collected as follows: \$50 in adoptions; \$6 in boarding revenue; \$90 in dog license and \$25 private donations.

Two (2) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk